

Local Service Delivery Committee (Macclesfield) Agenda

Date:	Tuesday, 22nd October, 2013
Time:	5.30 pm
Venue:	The Capesthorne Room - Town Hall, Macclesfield SK10 1EA

1. **Apologies**

To receive apologies for absence.

2. **Minutes of the Meeting Held on 10 September 2013** (Pages 1 - 4)

To approve the minutes as a correct record.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relating to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

5. **Street Lighting**

For requests for further information

Contact: Julie North
Tel: 01270 686460
Mail: julie.north@cheshireeast.gov.uk

Item for discussion.

6. **Markets**

7. **Work Plan** (Pages 5 - 6)

To consider the prioritisation of work within the Committee's Work Plan.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Local Service Delivery Committee (Macclesfield)**
held on Tuesday, 10th September, 2013 at The Silk Room - Town Hall,
Macclesfield SK10 1EA

PRESENT

Councillor L Jeuda (Chairman)
Councillor L Roberts (Vice-Chairman)

Councillors C Andrew, L Brown, Carter, K Edwards, J Jackson, B Murphy and
D Neilson

Officers Present

Peter Hartwell, Head of Public Protection and Enforcement
Jez Goodman, Economic Development and Regeneration Manager
Diane Smith, Town Centre Manager
Martin Forshaw, CDRP Co-ordinator, Community Safety
Mark Wheelton, Principal Leisure Services Manager
Julie North - Senior Democratic Services Officer

Apologies

Councillors D Druce, M Hardy and A Harewood

15 DECLARATIONS OF INTEREST

None.

16 MINUTES OF THE MEETING HELD ON 30 JULY 2013

RESOLVED

That the minutes be approved as a correct record, subject to an amendment to minute 8, paragraph 2, to state that the switching off and dimming of certain street lights was to help the carbon reduction programme, as well as seeking to secure reductions in energy consumption.

17 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present wishing to speak.

18 TOWN CENTRE MANAGEMENT ISSUES

Jez Goodman, Economic Development and Regeneration Manager, attended the meeting and introduced Diane Smith, who gave a short presentation in respect of her role as Town Centre Manager. She provided details of the service she provided including: -

- Provision of a continuity of service in relation to all aspects of town centre management.
- Working closely with the Cheshire East Council Regeneration Team.
- Co-ordinating relationships with and within Cheshire East Council for the benefit of the town and for the better delivery of services, including other public organisations and agencies.
- Working with the Charter Trustees on Civic Matters and with Councillors on routine issues and specific initiatives.
- Research and adaptation of good practice.
- Working with businesses, fostering links and developing good working relationships.
- Planning and managing of events.
- Promoting Macclesfield to residents and visitors.

She explained that, in the previous year, it had been decided that Town Centre management was a function which could be devolved to Town and Parish Councils, although they did have the option to use and pay for the services of the Town Centre Manager, if they so wished. Bollington, Poynton, Wilmslow and Alderley Edge Town and Parish Councils had opted to do this and were charged a daily rate, based on the Town Centre Manager's salary, plus 20%. The amount of the Town Centre Manager's time spent on providing this service was dependent on demand. However, the majority of her time was spent on work relating to Macclesfield Town Centre.

Financial information relating to the Town Centre was also circulated.

Members of the Committee made comments and sought clarification on a number of issues relating to the Town Centre.

Agreed

1. That Diane Smith be thanked for her presentation and that its contents be noted.
2. Members of the Committee felt that it would be useful to receive details of officer roles and the management structure in respect of Economic Regeneration. The Economic Development and Regeneration Manager undertook to circulate details of the structure of the section, including names and telephone numbers, to the Committee Members.

At the previous meeting, the Committee had agreed to focus on a review of CCTV provision in the unparished area of Macclesfield as its first piece of in depth work.

Peter Hartwell, Head of Public Protection and Enforcement, attended the meeting and introduced Martin Forshaw, CDRP Co-ordinator, Community Safety, who had come to the meeting to outline the reviews carried out in other towns and villages in the Borough and to get a view on the likely timescales and pressures in respect of the review of CCTV in the unparished area of Macclesfield.

Martin explained that Macclesfield had been the first town in Cheshire East to have CCTV and part of the review was to ascertain whether the existing cameras were fit for purpose, efficient and effective. There were a total of 30 cameras, which were concentrated within the town centre. A map showing their locations was circulated. The review would include an analysis of crime and disorder data on a camera by camera basis. It was proposed to set up a Working Group, involving the Police, the CCTV Manager and local elected Members and for the data analysis to form the initial basis for discussion and consideration.

It was hoped that the involvement of local Members would help to feed local knowledge into the review and it was also suggested that the Committee may wish to visit the CCTV Room at Macclesfield Town Hall.

It was **agreed** that an e-mail should be sent to all Committee Members, asking whether they would like to sit on the Working group and/or be involved in the review and asking whether the Committee Members wished to visit the CCTV Room.

20 **WORK PLAN/DATE OF NEXT MEETING**

A report was submitted in respect of the Committee Work Plan, to enable the Committee to determine which areas it wished to concentrate on. A number of suggested areas were outlined in the report and the Chairman requested that Members of the Committee submit any items that they wished to be included on the Work Plan for consideration at future meetings.

Agreed – The Senior Democratic Services Officer would e-mail all Members of the Committee, requesting that they submit any items they wished to be included on the Work Plan and to canvass on a date for the next meeting.

The meeting commenced at 5.30 pm and concluded at 7.15 pm

Councillor L Jeuda (Chairman)

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CHESHIRE EAST COUNCIL

LOCAL SERVICE DELIVERY COMMITTEE

Date of Meeting:	22 October 2013
Report of:	Head of Governance and Democratic Services
Subject/Title:	Local Service Delivery Committee Work Plan

1 Report Summary

This report will enable the Committee to consider the prioritisation of work within its work plan.

2 Recommendations

That the Committee determine whether the work-areas referred to in this report correctly represent those which it wishes to concentrate upon, and for such work-areas then to be prioritised.

3 Financial Implications

Until such time as the Committee's work plan is finalised, it is not possible to determine the resultant financial implications. However, in respect of the recommendations of this report, there are no direct financial implications. Financial advice will be provided to the Committee once work-areas are explored in detail.

4 Legal Implications

No direct legal implications arise from the recommendations of this report, although once work-areas are explored in detail, the legal implications of any proposals will need to be fully understood by the Committee.

5 Risk Management

No risks would appear to arise directly from the recommendations of this report, although future proposals of the Committee will need to be subject to appropriate risk-assessment.

6 Background and Options

- 6.1 At the meeting of the Committee on 3rd June 2013, consideration was given to potential areas of work which might be appropriate for inclusion on the Committee's work-plan.

6.2 The following areas of work were discussed, although it was not formally resolved that these should become a definitive list:

- CCTV
- Community Halls
- Public toilets
- Market
- Allotments
- Tourism
- Shopmobility
- Street furniture
- Town Centre Management
- Street Entertainment
- Christmas lights
- Planting of hanging baskets and furniture
- Play equipment
- Pocket parks

6.3 The Committee may wish to note that the Council's approach to date has been to consider Community Halls, Markets and Public Toilets as a first phase of work for transfer/devolution. It may therefore decide that this would also be a good approach to adopt.

7 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

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